

ENVERA GATE ACCESS

TOLL FREE: 1-877-936-8372 EXT 2

LOCAL: 941-556-0732

FAX: 941-556-0737

WWW.MYENVERA.COM

Please place a check made out to University Place for \$25 per vehicle decal along with this form in the drop box at Charles Town pool area. NEW owners are entitled to two free decals. A maximum of three decals are permitted per rental property and must have an active lease on file.

The following information will be used by Envera for gate access only. The information below will remain confidential and will be used solely for the purposed stated.

INFORMATION:

Address: _____

Name: _____

Name: _____

Phone: _____

Phone: _____

Vehicle Make: _____

Vehicle Make: _____

Model: _____ Color: _____

Model: _____ Color: _____

Tag: _____ State: _____

Tag: _____ State: _____

Decal Number: _____

Decal Number: _____

Primary Email Address: _____

Emergency Contact Person: _____ Phone: _____

Term of Lease: _____ through _____ TENANT

GUESTS: THE FOLLOWING INDIVIDUALS ARE AUTHORIZED TO ENTER UNANNOUNCED AND AT ANYTIME 24/7.

This form is to be completed AFTER closing for new owners or AFTER move in for renters.
The drop box is located at 7805 Charleston St.

Check this box if you are a NEW OWNER; closing date : _____

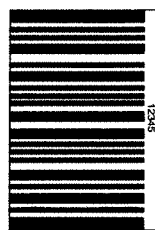
Please allow up to 10 days to process once we receive the form.

Applying Decals to Vehicles Quick Guide

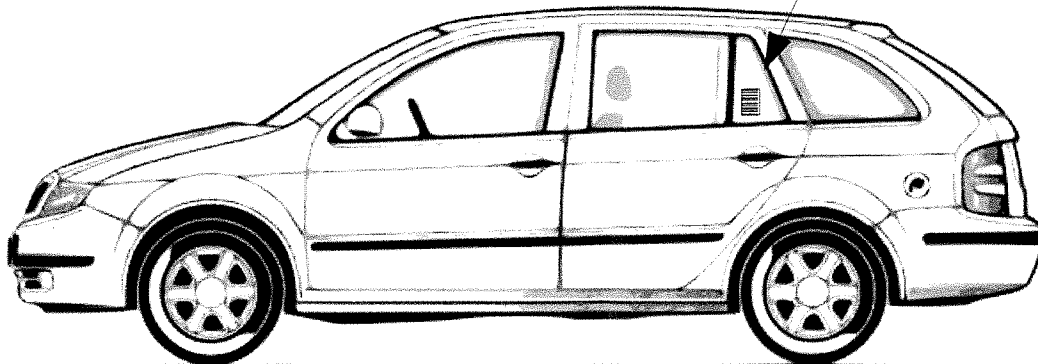
- Place decals on the same side of the vehicle that the reader is on.
- Apply to the outside of the window glass. **Decals will not read reliably through the glass.**
- Orient decal with the stripes running horizontal. (as shown).
- The bottom of the decal should be at least 36 inches above the ground.
- The top of the decal should be no more than 65 inches above the ground.
- Place decal in an unobtrusive spot on the rear side window. Windows that do not open are preferred.
- The numbers printed on the decal should be on either the left or right side, never the top or bottom. The decal should be applied vertically, aligned as straight as possible.
- If placed on the vehicle anywhere other than glass, it can be difficult to remove the decal without damaging the surface.



NO



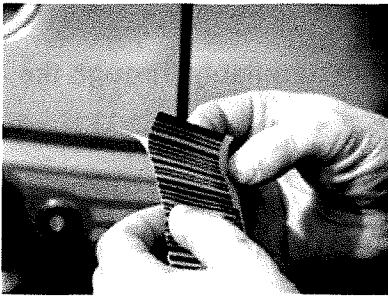
YES



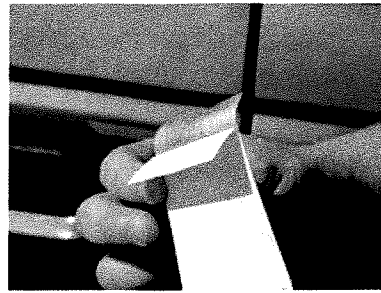
Ensure that window surface is at least 59° F. If window is too cool, the decal adhesive will not bond.

Clean the window glass using SoftScrub® or other non-scratching mild abrasive cleaner. **Do not use glass cleaner containing silicone.** Mild abrasive cleaners will not scratch the window, but are very effective at removing silicone, wax or other chemical coatings that interfere with the decal bonding to the glass.

1. Peel top of decal back about 1"



2. Bend backing paper flat against back of decal



3. Line up decal in desired location on window, then press firmly on top where the backing was peeled back



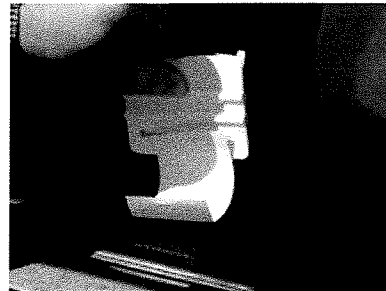
4. Place squeegee at top of decal. Press firmly against window and run it smoothly down the decal



5. Hold backing with other hand



6. As you move the squeegee down, backing will come loose



7. Decal is now in place

